



**CONSTITUTION
FOR THE
PGCE
ENVIRONMENTAL
AND
GARDEN CLUB**

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Herein after referred to as the “Garden Club”

1. Preamble

In order to be recognised as a Recreational Club within the governance structures of the Parys Golf & Country Club Estate (herein after referred to as the “Estate”), the Estate’s Board requested the Garden Club to set up a formal committee with a constitution. This constitution will always be subject to the Estate’s Memorandum of Incorporation and all other associated rules and regulations.

2. Vision / Purpose

The vision of this club is to actively develop and support implementation of environmentally sound practises overall of the Estate, all in accordance with the Board approved rules and regulations.

For the avoidance of doubt, this would include all zones as defined in the Estate’s Environmental Management Plan.

3. Mission

The mission of this club is to promote the conservation, protection, preservation and enhancement of the environment on the Estate.

4. Objectives

- 4.1 Establish standard operating procedures referring to gardening and Environmental practices.
- 4.2 Advise and oversee tree planting.
- 4.3 Investigate and help institute the practice of thinning out trees in certain areas.
- 4.4 Investigate indigenous shrub growth.
- 4.5 Investigate and institute the planting of indigenous flora in certain areas, in conjunction with the H.O.A. and management.
- 4.6 Identify and advise on areas that need to be rehabilitated.
- 4.7 Advise on the removal of invasive alien plants/trees.
- 4.8 Educate homeowners, staff, H.O.A. and the golf committee on sound environmental practices.
- 4.9 Advising on the preservation of boundaries for the golf course, H.O.A. properties and homeowners properties.
- 4.10 Assisting the Design and Review Panel on environmental matters e.g. assisting new and current homeowners with garden extensions.
- 4.11 Establishment of walking trails and bird hides on the estate.
- 4.12 To investigate and produce ideas regarding rubbish recycling and disposal, and

- use of plastic bags.
- 4.13 Organize cleanliness drives.

5. **Members**

Membership of this club is open to all homeowners and residents of the Parys Golf and Country Estate. A member register will be kept up to date by the Secretary. Each member will have one vote.

- 5.1 General requirement for club members
 - 5.1.1 Attend the majority of the meetings.
 - 5.1.2 Actively participate in committee functions.
 - 5.1.3 Uphold the beliefs and goals of the Garden Club.

6. **Officers**

- 6.1 Chairperson
 - 6.1.1 Set club meeting agenda
 - 6.1.2 Preside at the meetings
 - 6.1.3 Planning of events
 - 6.1.4 Oversee club activities
 - 6.1.5 Attending meetings (e.g. with Estate General Manager, responsible Board Director or Environmental Control Officer) when necessary
- 6.2 Secretary
 - 6.2.1 Taking down of minutes of the meetings
 - 6.2.2 Distributing the minutes
 - 6.2.3 Maintaining communication with members and outsiders
 - 6.2.4 Sending of e-mails
- 6.3 Additional positions may be added at the sole discretions of the Members
- 6.4 The term of election of the officers will be the period from one Annual General Meeting to the next. There will be no limitation on the number of consecutive terms an officer may hold office.

7. **Meetings**

Initially the club will meet once a month, but certainly no less than 8 (eight) times annually. If there is a specific problem the club will meet more often.

8. **Annual General Meetings**

- 8.1 The club AGM will be held annually at a date and time as determined by the committee.
- 8.2 Notice of the AGM shall be displayed on the Estate's Notice Board and website not later than 21 days (twenty-one) days prior to the date of such meeting.

- 8.3 An agenda of business to be conducted at the AGM shall be displayed on the Notice Board and website not later than 7 (seven) days prior to the date of such meeting.
- 8.4 In the event of the Chairpersons absence, the Chairperson shall be represented by one of the members of the committee.
- 8.5 No business other than that for which due notice has been given shall be transacted at Annual General Meeting.
- 8.6 The quorum for an AGM will be attendance of 50% of all duly registered members.

9. **Business to be conducted at the Annual General Meeting**

- 9.1 To read the notice convening the meeting.
- 9.2 To confirm the minutes of the previous AGM.
- 9.3 To receive the Chairperson's Annual Report on the activities of the Club for the period under review.
- 9.4 To elect a new committee. (Elections will consist of a simple majority vote.)
- 9.5 The new committee will elect the new chairperson.
- 9.6 To deal with any proposed motion received in writing and adopt resolutions concerning the Club, not of financial nature, of which due notice has been given.

10. **Amendments to the Constitution**

This constitution may be amended by a unanimous decision by the elected officers on the committee or on request by 2/3 of the registered members.