



APPLICATION FOR ISSUING OF CLEARANCE FIGURES

DOCUMENTATION NEEDED FOR ISSUING OF CLEARANCE FIGURES

(Please complete and email to the HOA office)

- Completed "Application for Clearance Certificate" by the Seller
- Copies of ID(s) of Seller and Purchaser
- Completed "HOA Membership Application" by the Purchaser

Should the Purchaser be other than a natural person (i.e. Company / Closed Corporation / Trust), the following are also compulsory:

- CIPRO Disclosure Certificate, Cor 39, CK2 or Letter of Authority in respect of a Trust (or similar where not applicable), confirming Directors / Members / Trustees; and
- Resolution authorising a person to sign documentation on behalf of the Company / Close Corporation / Trust.

REQUIREMENTS FOR ISSUING OF CLEARANCE CERTIFICATE

- Payment undertaking(s) to the satisfaction of the PGCE-HOA from the transferring attorneys on the provisional figures document.
- The following payment undertakings by the transferring attorneys are required, being:
Payment undertaking for all arrears, if any;
Payment undertaking for three months future levies.
- Membership form signed by the Purchaser. Please note that a copy of the membership form via e-mail will be accepted for administrative purposes, but **the clearance certificate shall only be issued after receipt of the original signed membership form at the Parys Golf & Country Estate Admin Offices.**
- Note that the Owner(s) as well as witnesses are required to initial the first and second page of the document and sign in full on the last page. No Tipp-Ex or amendments on the document will be accepted.

PRO-RATA CALCULATION OF HOA LEVIES

The transferring attorneys are required to inform the PGCE-HOA of the date of the registration of transfer, as soon as reasonably possible, where after the transferring attorney will determine the pro-rata calculation and refund to the seller where applicable. PGCE-HOA will on request assist with the pro-rata calculation of the HOA levies. Payment will be requested from the transferring attorneys. This payment request shall form part of the payment undertaking in respect of the three-month future levies, as mentioned above.

TEL: 056 818 1567

EMAIL: admin@parysestate.co.za

c/o Briel & Venus Street, Parys 9585 | PO Box 231, Parys 9585
26°53.328'S - 27°29.162'E



APPLICATION FOR CLEARANCE CERTIFICATE

A. General information

Stand Number		Extension	
Physical Address			
Date of sale		Purchase amount	
Real Estate Agency			
Real Estate Agent		Contact no	
Transferring Attorney		Contact no	

B. Seller

Company / Trust name			
Full Name and Surname			
Future Residential Address			
Town		Postal code	
Future Postal Address			
Town		Postal code	

C. Purchaser

Company / Trust Name			
Registration Number			
Vat Number			
Full name and Surname	1.		
	2.		
ID Number	1.		
	2.		
Future Postal Address			
Town		Postal code	
Current Employer	1.		
	2.		

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Current Position Held		1.	
		2.	
Work Tel	1.	Mobile Number	1.
	2.		2.
Email address	1.		
	2.		

SIGNED AT _____ ON THIS _____ DAY, OF _____ 20_____.

Owner(s)

As witnesses

1. _____

1. _____

2. _____

2. _____

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